

Multi-Disciplinary Project F&A Apportionment Form For External Grants and Contracts

Principal Investigator/Project Director _____ Date: _____

Project Title: _____

Complete this form when submitting proposals meeting any of the following criteria:

- Senior & Key personnel from more than one department
- Senior & Key personnel have multiple departmental or unit affiliations.

On the lines below:

1. List each department represented by Senior or Key personnel (each department listed only once).
2. List the percentage of the F&A apportionment to be made to each department.
 - Should reflect the consensus of collaborators and their Chairs.
 - Percentages will be used to distribute F&A recoveries according to University Policy.
 - Total must add up to 100%.
3. List all Senior & Key Personnel representing each department (all personnel on the same line). Note that personnel with dual appointments should be listed on multiple lines.
4. All Senior & Key Personnel should initial above their name.
5. Each Chair should initial on behalf of the department.

<u>DEPARTMENT</u>	<u>PERCENT</u>	<u>FACULTY NAMES/INITIALS</u>	<u>CHAIR INITIALS</u>

100% *Sum of all percentages should total 100%*