

**Cost Sharing Commitments
for External Grants and Contracts**

OSP# _____

PI/PD _____
Proposal Title _____
Sponsor _____

Date _____
Cost-Share Amount _____
Sponsor Type _____

- Sponsor Requires Cost-Share (or Matching) Sponsor Does Not Require Cost-Sharing

Direct Cost Sharing

Requested Total Direct Cost Sharing

Dept/School _____
Summary _____

- In-kind*
 Cash

\$ _____

Approved _____ Date _____
Chair and/or Dean
Acct# _____ **

Division _____
Summary _____

- In-kind*
 Cash

\$ _____

Approved _____ Date _____
Vice-Chancellor
Acct# _____ **

University _____
Summary _____

- In-kind*
 Cash

\$ _____

Approved _____ Date _____
Vice-Chancellor for Research and Graduate Studies
Acct# _____ **

F & A (Indirect) Cost Sharing

Reason for Approving Requested F & A Cost Sharing

- Benefits of the projects for ECU or the community substantially outweigh the loss of the funds.
 ECU will receive other tangible compensation or benefits in lieu of these funds. Explain.
 Other: _____

Estimated Total F & A Costs _____

Requested Total F&A Cost Sharing

Check One:

- Sponsor is a non-profit agency that either prohibits F & A costs, mandates a lower rate, or requests cost sharing. A copy of the agency's policy must be attached to this form.
- Sponsor is a profit making organization that has restricted the payment of F&A costs OR the faculty requests voluntary cost sharing (for any sponsor). These types of cost sharing are rarely approved. If approved the University will only provide half (50%) of the requested cost sharing. The prospective award itself, or the department, school, or division must provide the remaining 50%. Please attach a memo signed by the chair, dean or VC who will provide the financial support for the non-University part of the requested cost sharing.

Approved _____
VC for Research and Graduate Studies

Date _____

* Check whether cost sharing is in-kind and/or cash matching.

** Required at the time of award. Unit accounts responsible for covering the cost sharing. They will be monitored (Direct cost sharing) or debited (F& A Cost sharing) by the Office of Grants & Contracts Administration. Only non-state accounts (or the award account) can be used for F & A cost sharing.